

Great Chesterford C. of E. Primary Academy

School Street, Great Chesterford, Essex CB10 1NN

Telephone: 01799 530292



MIDDAY ASSISTANT/PREMISES SUPPORT

Required for May 2026

Scale 2, SCP 4-5

We are looking to appoint a friendly and effective Midday Assistant to join our team, who will also carry out some basic premises support tasks. The successful applicant must promote positive behaviour and will need to ensure the safety and good conduct of pupils in both the dinner hall and outside areas. They should enjoy working with children and have good communication skills. In addition, the role includes providing premises support, such as testing fire alarms and emergency lighting.

The working pattern consists of the core Midday Assistant hours of 12.00-1.30pm, Monday-Friday; plus an additional 3 hours per week which will be agreed during interview.

The successful candidate must:

- Be able to work independently and as part of a team.
- Be able to confidently assist with the management of the dining hall to enable a calm and enjoyable lunch for our pupils.
- Collaborate with other midday colleagues and senior staff to creatively manage and implement interesting and stimulating activities for lunchtime play.
- Oversee the pupils in the playground with positive engagement to ensure a safe and happy play time experience.
- Good organisational and communication skills.
- GCSE standard, or equivalent, Maths and English would be desirable.

Great Chesterford C. of E. Primary Academy has a strong focus on promoting Christian values and is part of Great Oak Multi Academy Trust.

To find out more about this exciting opportunity and our school, please visit <http://www.greatchesterfordprimary.co.uk>. School visits are welcome and can be arranged via the school office on 01799 530292.

Please email your application or further queries to sdyster@greatchesterford.essex.sch.uk

Application forms, job description and person specification can be downloaded via the school website.

Closing Date: 9am on Tuesday, 5 May 2026

Interviews: 7 May 2026

Great Chesterford C of E Primary Academy is committed to the safeguarding, protection and welfare of children and young people and we expect all staff and volunteers to share this commitment. Following safer recruitment procedures, the successful applicant will be subject to satisfactory references and enhanced DBS checks.