

Minutes of the meeting of the Governing Body of Great Chesterford (Church of England) Primary Academy held on 9 December 2016

Membership		Office	Term
Nicholas Rowe	Parent Governor		TBC
*Ms Adele Peters	Parent Governor		23/05/2020
*Reverend Jeremy Parsons	Incumbent		Ex-Officio
Mrs Natalie Starbuck	Co Opted Governor		21/09/2018
Mr Andrew Taylor	PCC [Great Chesterford]	Chair	30/09/2019
Mrs Jennifer Fullerty	PCC [Littlebury]		TBC
*Mr Bob Rust	CDET** Governor		04/12/2019
*Mr Gary Benn	CDET** Governor		31/12/2016
*Mrs Fiona Keys	CDET** Governor		TBC
Mrs Janet Menell	CDET** Governor		11/06/2017
Mr David Boatman	PCC [Little Chesterford]	Vice-Chair	TBC
*Mrs Lisa Jeremy	Co Opted Governor		12/11/2017
Vacancy	Staff Governor		
Mrs Amy Sargeant	Staff Governor		22/03/2020
Mrs Sarah Mitchell	Principal	Headteacher	Ex-Officio
In Attendance			
*Tom Bennett	Secretary	Clerk	

** indicates absence*

*** Chelmsford Diocesan Education Trust*

The Mrs Mitchell opened the meeting with a prayer

Action

- 95/16 Apologies for absence**
Apologies were received and accepted from Bob Rust, Adele Peters and Fiona Keys.
- 96/16 Notification of any other business [AoB]**
Safeguarding issue.
- 97/16 Declaration of business interests**
a) Mrs Mitchell declared an interest in item 101/16 and 102/16 and would leave the room when these items were taken. No other Governor declared a potential conflict of interest in the business to be discussed at the meeting, receiving or giving gifts or hospitality that could or be perceived to compromise their impartiality when dealing with matters for the Academy.

MAIN BUSINESS

- 98/16 To change the name of the company from 'The Great Chesterford Church of England Academy Trust' to 'Great Oak Multi Academy Trust'.**
It was **agreed** to change the name of the company to Great Oak Multi Academy Trust.

- 99/16** **To create a ring fenced 'Great Chesterford building fund' totalling some £391,000 including the total of all non-GAG funds.**
It was **agreed** to create the ring fenced Great Chesterford Building Fund totalling £391,000.
- 100/16** **To agree that the Chair can sign following documents relating to the creation of the MAT and the transfer of Debden school and land:**
- **Commercial Transfer Agreement dealing with the transfer of land and buildings to the MAT from ECC;**
 - **Church Supplemental Agreement;**
 - **DfE Funding Agreements; and**
- Deed of Variation and other associated documents as required.**
It was **agreed** to sign the documents as set out.
- 101/16** **Appoint Mrs Sarah Mitchell as the Chief Executive Officer and Executive Headteacher.**
It was **agreed** to appoint Mrs Mitchell to the post of Chief Executive Officer and Executive Headteacher from 1 January 2017.
- 102/16** **Delegate to the Headteachers review panel the setting of the Chief Executive Officers pay.**
It was **agreed** to delegate the Chief Executive Officers pay to the Headteachers review panel (consisting off Jeremy Parsons, Lisa Jeremy and Andrew Taylor).
- 103/16** **Date/time of future meetings** *[All meetings start at 19:45 hrs]*
Tuesday 24th January 2017 [Joint governor/ staff meeting]
Tuesday 21st March 2017
Tuesday 6th June 2017
- 104/16** **Any other business**
Safeguarding – Mrs Mitchell updated the Governors of a particular child safeguarding matter. The matter had been explained to, and discussed in full with Janet Menell as Safeguarding Governor as well as Andrew Taylor, Chair of Governors. The school are following adopted policies and liaising with other agencies as necessary.

Signed by Andrew Taylor [the Chair] on 21 February 2017